

## Part A-GEN GENERAL

PERSONAL INFORMATION	Name					PAN					
	Is there any change in the company's name? If yes, please furnish the old name										
	Flat/Door/Block No			Name Of Premises/Building/Village					Date of formation/incorporation (DD/MM/YYYY) / /		
	Road/Street/Post Office			Area/Locality					Status- Write 1 if firm, if a public company write 6, and if private company write 7 (as defined in section 3 of the Company Act), and write 8 if others If domestic Company (Tick) <input checked="" type="checkbox"/>		
	Town/City/District			State		Pin code					
	Email Address					(STD code)-Phone Number ( )					
FILING STATUS	Designation of Assessing Officer			Area Code	AO Type	Range Code		AO No	Return filed under Section (Enter Code) [See instruction number-9(i)]		
	Whether original or Revised return? (Tick) <input checked="" type="checkbox"/>			<input type="checkbox"/> Original			<input type="checkbox"/> Revised				
	If revised, then enter Receipt No and Date of filing original return (DD/MM/YYYY)									/ /	
	Residential Status (Tick) <input checked="" type="checkbox"/>			<input type="checkbox"/> Resident		<input type="checkbox"/> Non-Resident		<input type="checkbox"/> Resident but Not Ordinarily Resident			
	In the case of non-resident, is there a permanent establishment (PE) in India (Tick) <input checked="" type="checkbox"/> <input type="checkbox"/> Yes <input type="checkbox"/> No										
	Whether this return is being filed by a representative assessee? (Tick) <input checked="" type="checkbox"/> <input type="checkbox"/> Yes <input type="checkbox"/> No										
	If yes, please furnish following information -										
	(a)	Name of the representative									
	(b)	Address of the representative									
	(c)	Permanent Account Number (PAN) of the representative									
AUDIT INFORMATION	Are you liable to maintain accounts as per section 44AA? (Tick) <input checked="" type="checkbox"/> <input type="checkbox"/> Yes <input type="checkbox"/> No										
	Are you liable to audit under section 44AB? (Tick) <input checked="" type="checkbox"/> <input type="checkbox"/> Yes <input type="checkbox"/> No, If yes, furnish following information-										
	(a)	Name of the auditor signing the tax audit report									
	(b)	Membership no. of the auditor									
	(c)	Name of the auditor (proprietorship/ firm)									
	(d)	Permanent Account Number (PAN) of the proprietorship/ firm									
(e)	Date of audit report.										

For Office Use Only

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Receipt No

Date

Seal and Signature of receiving official

**PART-B**

**Part B** Computation of Fringe Benefits and fringe benefit tax

<b>COMPUTATION OF FRINGE BENEFITS AND FRINGE BENEFIT TAX</b>	<b>1</b>	Value of fringe benefits			
		<b>a</b>	for first quarter	<b>1a</b>	
		<b>b</b>	for second quarter	<b>1b</b>	
		<b>c</b>	for third quarter	<b>1c</b>	
		<b>d</b>	for fourth quarter	<b>1d</b>	
		<b>e</b>	Total fringe benefits (1a + 1b + 1c + 1d) ( also 24 iv of Schedule-FB)		<b>1e</b>
	<b>2</b>	Fringe benefit tax payable [30% of 1e]			<b>2</b>
	<b>3</b>	Surcharge on 2			<b>3</b>
	<b>4</b>	Education cess including secondary and higher education cess on (2 + 3)			<b>4</b>
	<b>5</b>	Total fringe benefit tax liability (2 + 3 + 4)			<b>5</b>
<b>6</b>	Interest payable				
		<b>a</b>	For default in payment of advance tax (section 115WJ (3))	<b>6a</b>	
		<b>b</b>	For default in furnishing the return (section 115WK)	<b>6b</b>	
	<b>c</b>	Total interest payable		<b>6c</b>	
<b>7</b>	Aggregate liability (5 + 6c)			<b>7</b>	
<b>8</b>	Taxes paid				
		<b>a</b>	Advance fringe benefit tax (from Schedule-FBT)	<b>8a</b>	
		<b>b</b>	On self-assessment (from Schedule-FBT)	<b>8b</b>	
	<b>c</b>	Total Taxes Paid (8a + 8b)		<b>8c</b>	
<b>9</b>	Tax Payable (Enter if 7 is greater than 8c, else enter 0).			<b>9</b>	
<b>10</b>	Refund (enter If 8c is greater than 7, else enter 0) also give the bank account details in Schedule-BA			<b>10</b>	
<b>REFUND</b>	<b>11</b> Enter your bank account number (mandatory in case of refund)				
	<b>12</b> Do you want your refund by <input type="checkbox"/> cheque, or <input type="checkbox"/> deposited directly into your bank account? (tick as applicable <input checked="" type="checkbox"/> )				
	<b>13</b> In case of direct deposit to your bank account give additional details				
	MICR Code		Type of Account (tick as applicable <input checked="" type="checkbox"/> )	<input type="checkbox"/> Savings <input type="checkbox"/> Current	

**VERIFICATION**

I, \_\_\_\_\_ son/ daughter of \_\_\_\_\_, holding permanent account number \_\_\_\_\_, solemnly declare that to the best of my knowledge and belief, the information given in the return and the schedules thereto is correct and complete and that the amount of fringe benefits and other particulars shown therein are truly stated and are in accordance with the provisions of the Income-tax Act, 1961, in respect of fringe benefits chargeable to income-tax for the previous year relevant to the assessment year 2009-2010. I further declare that I am making this return in my capacity as \_\_\_\_\_ and I am also competent to make this return and verify it.

Place

Date

Sign here →

**Schedule FBI** Information regarding calculation of value of fringe benefits

<b>Fringe benefit information</b>	<b>1</b>	Are you having employees based both in and outside India? If yes write 1, and if no write 2		<input type="checkbox"/>	
	<b>2</b>	If answer to '1' is yes, are you maintaining separate books of account for Indian and foreign operations? If yes write 1, and if no write 2		<input type="checkbox"/>	
	<b>3</b>	Total number of employees			
		<b>a</b>	Number of employees in India	<b>3a</b>	
		<b>b</b>	Number of employees outside India	<b>3b</b>	
	<b>c</b>	Total number of employees		<b>3c</b>	

## Schedule FB

## Computation of value of fringe benefits

Sl. No.	Nature of expenditure	Amount/value of expenditure*	Percent -age	Value of fringe benefits iv= ii x iii ÷ 100	
				i	ii
1	Free or concessional tickets provided for private journeys of employees or their family members (the value in column ii shall be the cost of the ticket to the general public as reduced by the amount, if any, paid by or recovered from the employee)	1ii	100		1iv
2	Any specified security or sweat equity shares [Sections 115WB(1)(d)] [Difference between the fair market value on the vesting date and amount recovered from or paid by the employee] and contribution to an approved superannuation fund for employees (in excess of one lakh rupees in respect of each employee)	2ii	100		2iv
3	Entertainment	3ii	20		3iv
4	a Hospitality in the business other than business referred to in 4b or 4c or 4d	a ii	20		a iv
	b Hospitality in the business of hotel	b ii	5		b iv
	c Hospitality in the business of carriage of passengers or goods by aircraft	c ii	5		c iv
	d Hospitality in the business of carriage of passengers or goods by ship	d ii	5		d iv
5	Conference (other than fee for participation by the employees in any conference)	5ii	20		5iv
6	Sales promotion including publicity (excluding any expenditure on advertisement referred to in proviso to section 115WB(2)(D))	6ii	20		6iv
7	Employees welfare	7ii	20		7iv
8	a Conveyance, in the business other than the business referred to in 8b or 8c or 8d	a ii	20		a iv
	b Conveyance, in business of construction	b ii	5		b iv
	c Conveyance in the business of manufacture or production of pharmaceuticals	c ii	5		c iv
	d Conveyance in the business of manufacture or production of computer software	d ii	5		d iv
9	a Use of hotel, boarding and lodging facilities in the business other than the business referred to in 9b or 9c or 9d or 9e	a ii	20		a iv
	b Use of hotel, boarding and lodging facilities in the business of manufacture or production of pharmaceuticals	b ii	5		b iv
	c Use of hotel, boarding and lodging facilities in the business of manufacture or production of computer software	c ii	5		c iv
	d Use of hotel, boarding and lodging facilities in the business of carriage of passengers or goods by aircraft	d ii	5		d iv
	e Use of hotel, boarding and lodging facilities in the business of carriage of passengers or goods by ship	e ii	5		e iv
10	a Repair, running (including fuel), maintenance of motor cars and the amount of depreciation thereon in the business other than the business of carriage of passengers or goods by motor car	a ii	20		a iv
	b Repair, running (including fuel), maintenance of motor cars and the amount of depreciation thereon in the business of carriage of passengers or goods by motor car	b ii	5		b iv
11	Repair, running (including fuel) and maintenance of aircrafts and the amount of depreciation thereon in the business other than the business of carriage of passengers or goods by aircraft	11ii	20		11iv
12	Use of telephone (including mobile phone) other than expenditure on leased telephone lines	12ii	20		12iv
13	Maintenance of any accommodation in the nature of guest house other than accommodation used for training purposes	13ii	0		13iv
14	Festival celebrations	14ii	20		14iv
15	Use of health club and similar facilities	15ii	50		15iv
16	Use of any other club facilities	16ii	50		16iv

VALUE OF FRINGE BENEFITS

17	Gifts	17ii		50		17iv	
18	Scholarships	18ii		50		18iv	
19	Tour and Travel (including foreign travel)	19ii		5		19iv	
20	Value of fringe benefits (total of Column iv)					20iv	
21	If answer to '1' of Schedule-FBI is no, value of fringe benefits (same as 20iv)					21iv	
22	If answer to '2' of Schedule-FBI is yes, value of fringe benefits (same as 20iv)					22iv	
23	If answer to '2' of Schedule-FBI is no, value of fringe benefits (20iv x 3a of Schedule-FBI + 3c of Schedule-FBI)					23iv	
24	value of fringe benefits (21iv or 22iv or 23iv as the case may be)					24iv	
<b>NOTE</b> ► *If answer to '2' of Schedule-FBI is yes, enter the figures in 1ii to 19ii on the basis of books of account maintained for Indian operation.							

**Schedule FBT** Details of payment of Fringe Benefit Tax

TAX PAYMENTS	Sl No	Name of Bank & Branch	BSR Code								Date of Deposit (DD/MM/YYYY)	Serial Number of Challan				Amount (Rs)
	i															
	ii															
	iii															
	iv															
	v															
<b>NOTE</b> ► Enter the total of v in 8a and 8b of PART-B																